



Meeting Minutes

East Stanislaus Integrated Regional Water Management Plan

Subject: Steering Committee Meeting

Prepared By: Jack Doo/Cardoza Associates

Date/Time: December 1, 2011 / 3:00 p.m.

Location: Modesto City Offices
1010 10th Street

Attendees: Rich Ulm, Jack Bond, Will Wong, and Jim Alves (City of Modesto); Mike Brinton (City of Ceres); Mike Cooke (City of Turlock); Leslie Dumas, (RMC)

Project Number: 0080-009

1. Purpose of Meeting

- To further preparation of the East Stanislaus Integrated Regional Water Management (IRWM) Plan.
- To finalize regional goals and objectives.
- To prepare for project solicitation.
- To discuss planning grant project alternatives.

2. Discussion Summary

The group discussed items as outlined in the meeting agenda and as summarized in the following sections.

2.1 Action Items Review

Several action items remained outstanding. These are as follows:

- All of the cities have completed and submitted their AB1420 tables except for the City of Ceres. Jim Alves and Jack Bond offered to assist Mike Brinton with completing. Leslie also offered to do a phone conference with Mike to discuss how to complete the tables.
- Jim was to draft several letters to neighboring regions, including response letters to the Merced and Tuolumne-Stanislaus regions and an introduction letter to all other regions. He has not completed the task, but said it would be completed next week.
- RMC determined that a Notice of Intent (NOI) to prepare the IRWMP was required. This document was prepared and sent to the cities for publication. The NOI was published in the *Turlock Journal*, but still needs to be published in the *Modesto Bee*. Jim will coordinate this publication.

Action items that were completed included the following:

- Jim sent the link to the IRWMP website and all cities have placed that link on their respective websites.
- The revised regional goals and objectives were sent to each city and these were reviewed in anticipation of the meeting.
- Similarly, the presentation on prioritization methodologies was reviewed by each city in anticipation of the meeting.

2.2 Steering Committee Business

- RMC drafted several letterhead alternatives, and the group selected Option #2 as their official letterhead.
- Jim said he spoke with both the Modesto Irrigation District (MID) and the Turlock Irrigation District (TID) about participating in the IRWM process. He said that MID asked for the ESRWMP's minutes from the last meeting, but is not ready to commit to participation in the IRWM process. TID is warmer to working with the ESRWMP. Jim said he has been sending them the minutes. Leslie noted it was important to record and document the efforts for outreach to potential stakeholders to show we've been reaching out to them.
- Jack Bond said they continue to try to recruit members to the Public Advisory Committee. Recently, they made contact with: Salida Sanitary District (Mike Fulton), Tuolumne River Trust (Patrick Kapli), Garner R. Reynolds (director of public works for Newman), Great Valley Center, Keyes Community District, and former Modesto City Councilman Denny Jackman. Mike Cooke said he as a contact with the Farm Bureau and will be contacting them. Leslie said we need to make sure to contact Stanislaus County and any flood control districts for participation in the process. She will contact the county and get more information about who has regional flood control/management jurisdiction.
- Leslie asked the group to think of the best ways to utilize Carrie Cardoza Bordona and her Cardoza Associates firm. It was determined Carrie is best reaching out to the public and using her vast number of contacts, including many local elected officials. The group agreed that this was the best use of Carrie's resources and that having her focus on outreach to DACs would be best. Leslie suggested that they wait until the 2010 Census data are available and we can determine the DAC locations before having her contact disadvantage communities and Native Americans.
- Jack Bonds agreed to 'chase down' the Native American communities in the region to help additionally focus Carrie's outreach efforts.
- Jim said Ron Jeske would be attending that night's PAC meeting, but will be dropping out, citing he was busy with other public groups.

2.3 Regional Goals & Objectives

- The revised Regional Goals and Objectives were sent back out to the group and all comments received incorporated into them. Leslie then pointed out that, on a whole, there were too many objectives and that it would be better to have fewer, broader objectives than many focused objectives. She then led a discussion with the group to review the various goals and objectives and to streamline and combine objects and to eliminate redundant items. Leslie will send the final version to SC members.

2.4 Project Solicitation and Prioritization

- Leslie led discussion on the draft application form. She focused on two boxes, which one must be checked: Concept Project and Ready to Proceed Project. She said only Ready to Proceed Projects would be considered for potential grant applications, but Concept Projects would continue to be worked and might be ready by the next round of funding. She noted that it was important to include all projects, including 'conceptual' projects in the IRWMP as these projects may be successful in moving forward in their planning and their presence in the IRWMP will allow for inclusion in future grant applications.

- Other information requested on the form included Project Details, Funding Information, Project Schedule and Local Planning Documentation.
- The region is going to use iProject for project solicitation and submittal; therefore, we need to get iProject mounted on the region's website. Jim has been coordinating with Modesto's IT person on getting the website up and running. He will help coordinate between the Modesto IT person and RMC's IT person for installing the iProject software on the ESRWMP website. The goal was to have this coordination completed before Christmas.
- Leslie asked how we were going to get other groups' projects into the database/plan? It was suggested they queried the PAC and the irrigation districts. In addition to water supply, Leslie said we should seek out flood, agriculture and environmental projects. She suggested we begin talking to contacts about projects and should solicit projects by mid-January.
- iProject should be up and running by mid-January. The paper version of the project solicitation form will be available earlier (beginning January), and the electronic submittal will be available mid- to end-January.

2.5 Planning Grant Application

- Leslie went over DWR's schedule for the next round of planning grants:
 - Release final Proposal Solicitation Package in mid December;
 - Applicant workshops in late January/early February;
 - Applications due mid- to late-February;
 - Draft recommendations released in April 2012;
 - Final recommendation released in June 2012.
- The final Project Solicitation Package (PSP) for the Round 2 Prop 84 planning grants is due out this month (December). Ideally, the group needs to identify the potential projects to include in the grant application before the holidays.
- One possible project was a salt and nutrient management plan (SNMP). Larry Walker & Associates is presently doing a SNMP for the Modesto Subbasin. Turlock has a source assessment for salt completed for the Turlock Subbasin.
- Leslie suggested considering an Integrated Storm Water Resources Plan as preparation of such plans is a recent priority for DWR. Leslie will put together and send information on what preparing an Integrated Storm Water Resources Plan entails.

3. Action Items

The following table summarizes the work completed to date, the work in progress (i.e. action items that must be completed) and work that will be completed in the future.

WORK COMPLETED				
<ul style="list-style-type: none"> • Identified region name • Developed regional governance structure • Identified regional boundaries • Began preparing Stakeholder Contact List • Prepared draft MOU and finalized • Reserved the City of Ceres Community Center for the 3/16 public meeting • Prepared draft public meeting presentation • Prepared notice and flyer for public meeting announcement • Prepared draft posters for public meeting • Prepared draft Roles & Responsibilities for Steering Committee and Public Advisory Committee • Prepared draft Outreach Plan • Hold first public meeting on 3/16/2011 • Prepare and submit RAP application on 4/13/2011 • Prepare for and attend RAP interview • City of Ceres, Hughson and Modesto Councils approve execution of MOU • Executed MOU • Prepared IRWM Regional website • Developed PAC/identify members • Developed SC/identify members • Conduct first ESRWGM, SC and PAC meetings • Approve final Outreach Plan • Approved letterhead • SC members have time sheets to document time spend on IRWM work • Notice of intents published in local newspapers • Regional goals and objectives completed. • Prepare timesheet for Cities to use to track time spent on IRWM process. 				
WORK IN PROGRESS				
Item No.	Responsible Party		Due Date	Task/Action Item
	Organization	Name		
1	Ceres	Mike Brinton	12/19	Complete and submit AB1420 tables (if not yet done).
2	Modesto	Jim Alves	12/16	Draft response to Tuolumne-Stanislaus IRWM region letter
3	Modesto	Jim Alves	12/16	Send copy of letter from Merced IRWM region to SC
4	Modesto	Jim Alves	12/16	Draft outreach letter to adjacent IRWM regions. Send to SC for review and comments
5	Modesto	Jim Alves	ASAP	Publish NOI in <i>Modesto Bee</i>
6	RMC	Leslie	12/23	Send finalized Region Goals & Objectives to SC
7	RMC	Leslie	12/16	Find out who has county flood control jurisdiction
8	RMC	Leslie	12/19	Put together information on Integrated Storm Water Resources Plan and send to group
9	Modesto	Jack Bonds	12/19	Identify Native American

				communities/groups in region
10	Cities	All	12/19	Send RMC list of projects to be included in Prop 84 Round 2 Planning Grant application
11	Cities	All	Next meeting	Contact and draft possible PAC members
WORK TO BE COMPLETED				
<ul style="list-style-type: none"> • List Planning Grant projects and funds the cities will be seeking and forward to Leslie by Dec. 19 • Have comments and ideas on project prioritization methods by next meeting • Talk to interested groups about projects. Solicit projects by mid January • Continue outreach to gain PAC members 				

4. Next Schedule Meeting

The next scheduled meeting will be on January 26, 2012 at 3 PM at a location to be announced.